



Board Membership Application/Nominee Form

Contact Information

Name:

Employer/Organization:

Work Address: City:.....

Home Address: City:.....

Business phone:

Home Phone:

E-mail address:

I agree to have my name stand for election to the BCCDA Board of Directors at the next member meeting or AGM.

I have read and agree to the BCCDA Board Terms & Guidelines (attached).

I am a member in good standing of the BCCDA

I commit to represent and work in the best interests of the Members of the BCCDA and fully support the mandate and purposes of the Society.

Name (print): _____

Signature: _____ **Date:** _____

***Please provide 2 nominator signatures including one written reference by email.
Nominators must be BCCDA members.***

1. Nominated by:

Signature:

2. Nominated by:

Signature:

Please have one nominator from above submit an email stating why they support your nomination for a Director position on the Board of the BCCDA.

BC Career Development Association (BCCDA)

Board of Director Application/Nomination Terms & Guidelines

BCCDA's provides a central networking, education, and training service for its members to develop their knowledge and skills, thereby enhancing their effectiveness for serving their clients and communities. We are currently accepting nomination applications for positions on the BCCDA Board. Please read and complete this package, including the 5 nominator signatures, and submit by **February 19, 2015**.

BCCDA has a working board of directors, comprising leaders in the career development community who are committed to serving members and career professionals throughout all regions of British Columbia.

The purposes of the Society as stated in the Bylaws are:

- (a) to establish, encourage and promote competencies, standards and ethical behaviour for career and employment professionals in British Columbia;
- (b) to support and advance career development and employment practices and activities that enhance the career development and employment opportunities of Canadians within the local, national and global labour market; and
- (c) to do all such other things as are incidental and ancillary to the attainment of the foregoing purposes and the exercise of the powers of the Society.

The bylaws state that:

- Directors will be elected by the Members at a general meeting and will take office commencing at the close of such meeting.
- There will be a minimum of five (5) and a maximum of eleven (11) Directors
- Directors may be elected for consecutive terms and serve for no more than six (6) consecutive years.
- Elections for Directors will normally be held at the annual general meeting and the term of office of Directors will normally be three (3) years. However the Directors may by resolution determine that some or all vacant Directors' positions will have a term of less than three (3) years
- A Person must be a Member of the Society to be eligible to be a Director of the Society
- Directors commit to attending 6-9 board meetings per year in-person or by conference call (2.5 - 3 hours/mtg) and contribute up to 10 hours per month in volunteer time (including board and/or committee meetings and related activities)
- Every Director will unreservedly subscribe to and support the purposes of the Society
- A Director is not entitled to any compensation for services rendered in his or her capacity as a Director.
- A Person will automatically cease to be a Director:

- (a) upon the date which is the later of the date of delivering his or her resignation in writing to the secretary of the Society or to the Address of the Society and the effective date of the resignation stated therein; or
- (b) upon the date of a Board Resolution declaring the Director's position to be vacant after the Director in question has not been in attendance at three (3) consecutive meetings of the Board; or
- (c) upon the date such Person is no longer a Member

Board Member Applicant/Nominees should be able to demonstrate past and/or current active participation in the career development sector through a mix of two or more of the following:

- direct Career Practitioner/Career Development work experience
- volunteer involvement in association activities, or with other practitioner or agency related groups
- career development/employment community capacity building activities
- career development related research, education, writing, etc.
- practitioner education, certification, development
- active personal professional development

And have competencies, knowledge or skills to contribute to the successful operations of the Association/Board which could include:

- Leadership
- Meeting facilitation
- Legal
- Accounting/financial
- Management
- Administration
- Education/training
- Web, Technology, Social Media
- Membership Development
- Fundraising, Marketing
- Others relevant knowledge, skills or interests

Please know that we welcome those who have not been board members before for this or other associations. We do, however, want you to identify the relevant knowledge, skills, and perspective you potentially bring to a Director role.